

HUMAN RESOURCES ACHIEVEMENT PROGRAM



DIRECTOR OF COMMUNITY ENGAGEMENT POLICY & PROCEDURES

HRAP Policy No.	TBD
Effective Date:	April 8, 2023
Expiration Date:	Until Rescinded

Community Engagement Program

Policy on Community Engagement for Human Resources Achievement Program, Inc. here after referred to as HRAP.

Purpose

The purpose of this policy is to establish a framework for community engagement at [nonprofit name]. Community engagement is the process of building relationships with community members who will work side-by-side with us as an ongoing partner, in any and every way imaginable, building an army of support for our mission, with the end goal of making the community a better place to live for everyone.

Values

HRAP is committed to the following values in its community engagement efforts:

- Diversity and inclusion: We believe that everyone has something to contribute, and we are committed to creating a welcoming and inclusive environment for all community members.
- Respect: We value the dignity and worth of all individuals, and we treat each other with respect.
- Transparency: We are committed to being open and honest with community members about our work and our plans.
- Accountability: We are accountable to community members for our actions and our results.
- Strategies

HRAP will engage with the community in a variety of ways, including:

- Holding public meetings and forums: We will hold regular public meetings and forums to gather input from community members about our work and to share information about our plans.
- Creating opportunities for volunteerism: We will create opportunities for community members to volunteer their time and talents to support our work.
- Partnering with other organizations: We will partner with other organizations in the community to address common challenges.
- Advocating for policy change: We will advocate for policy changes that will benefit the community.
- Evaluation

HRAP will evaluate its community engagement efforts on an ongoing basis to ensure that we are meeting the needs of the community and achieving our

goals. We will use a variety of methods to evaluate our efforts, including surveys, interviews, and focus groups.

Implementation

This policy will be implemented by the Director of Community Engagement at HRAP. The department will be responsible for developing and implementing a plan for community engagement, and for evaluating the effectiveness of our efforts.

Amendments

This policy may be amended by the board of directors at any time.

Violations

Violations of this policy may result in disciplinary action, up to and including termination of volunteer agreement.

Updates

This policy may be updated by the organization's finance department at any time.

Effective Date

This policy is effective April 8, 2023.

Receipt & Acknowledgement of Policy: Community Engagement Program Policy

I, _____, **ACCEPT** this policy in full and will comply with all orders, directives, and procedures established here within and understand and accept the conditions of this policy.

Signature

Date